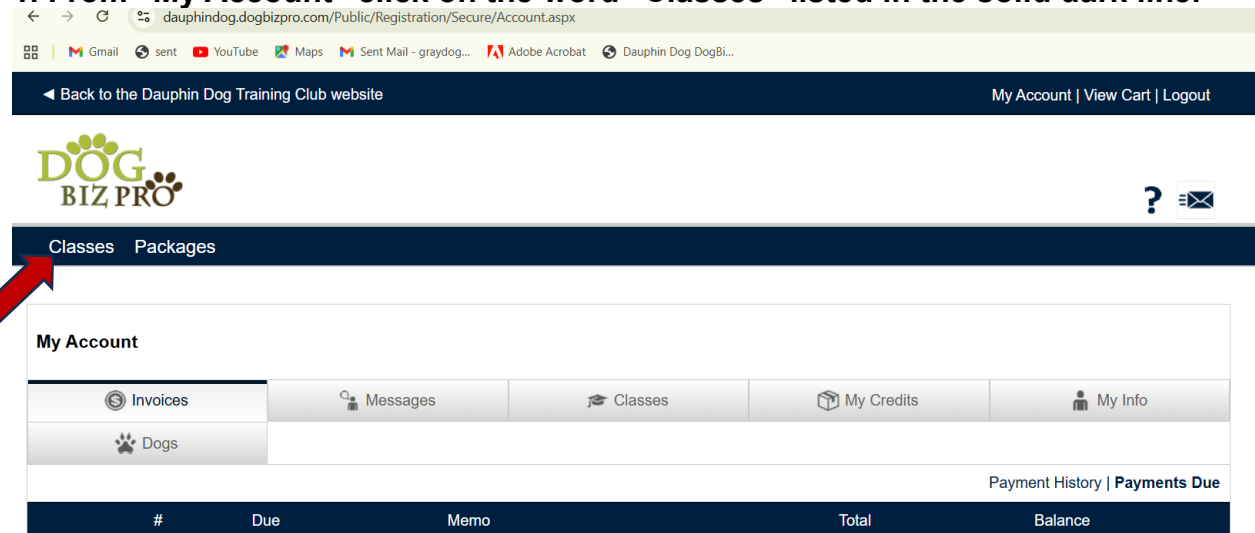


Class Registration PAY with CREDITS

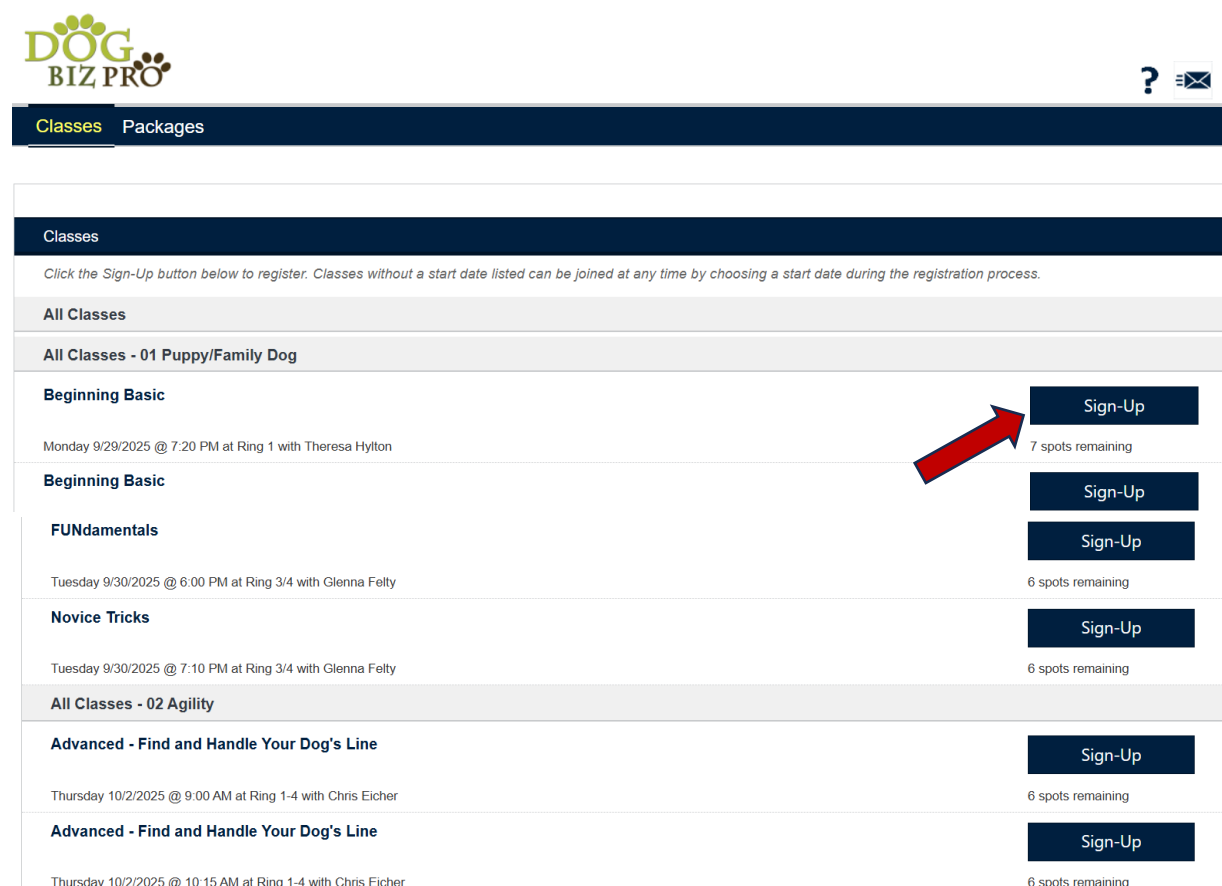
1. From “My Account” click on the word “Classes” listed in the solid dark line.



The screenshot shows the Dauphin Dog Training Club website. The top navigation bar is dark blue with the text "Back to the Dauphin Dog Training Club website" on the left and "My Account | View Cart | Logout" on the right. Below the navigation bar is the "DOG BIZ PRO" logo. The main content area is titled "My Account" and contains a grid of links: Invoices, Messages, Classes, My Credits, and My Info. A red arrow points to the "Classes" link. Below the grid is a table with columns: #, Due, Memo, Total, and Balance.

A list of the currently offered classes will appear. The classes are grouped in Categories to make it easier to find the Class of interest. The categories are Puppy/Family Dog, Agility, Comp Obedience, Comp Rally and Scent Work.

2. Scroll down through the list, look for your Category, and then your Class. Once you find your class of choice, **click on the black “Sign-Up” Button** at the right of the class information.



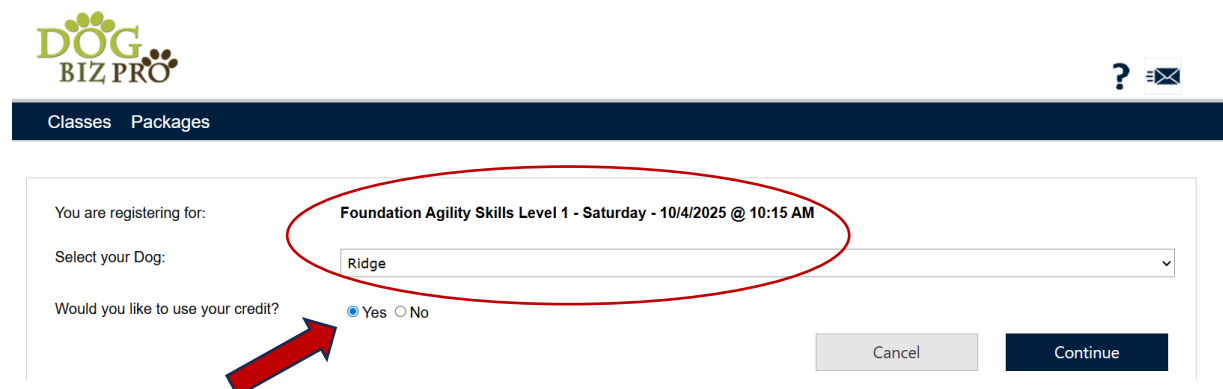
The screenshot shows the "Classes" section of the Dauphin Dog Training Club website. The top navigation bar is dark blue with the text "Classes | Packages". Below the navigation bar is the "DOG BIZ PRO" logo. The main content area is titled "Classes" and contains a list of classes. A red arrow points to the "Sign-Up" button for the "Beginning Basic" class.

#	Due	Memo	Total	Balance
Classes				
Click the Sign-Up button below to register. Classes without a start date listed can be joined at any time by choosing a start date during the registration process.				
All Classes				
All Classes - 01 Puppy/Family Dog				
Beginning Basic				
Monday 9/29/2025 @ 7:20 PM at Ring 1 with Theresa Hylton				
Beginning Basic				
FUNDamentals				
Tuesday 9/30/2025 @ 6:00 PM at Ring 3/4 with Glenna Felty				
Novice Tricks				
Tuesday 9/30/2025 @ 7:10 PM at Ring 3/4 with Glenna Felty				
All Classes - 02 Agility				
Advanced - Find and Handle Your Dog's Line				
Thursday 10/2/2025 @ 9:00 AM at Ring 1-4 with Chris Eicher				
Advanced - Find and Handle Your Dog's Line				
Thursday 10/2/2025 @ 10:15 AM at Ring 1-4 with Chris Eicher				

-Verify that the correct class has been selected.

3. Select your dog: if you have more than one dog entered in the software, then click on the dropdown arrow to select the correct dog.

4. If have Dauphin Rewards, Member Vouchers, personal check, cash, class refunds that have been submitted previously, then “Would you like to use your credit:” will appear. **Click “yes”.**

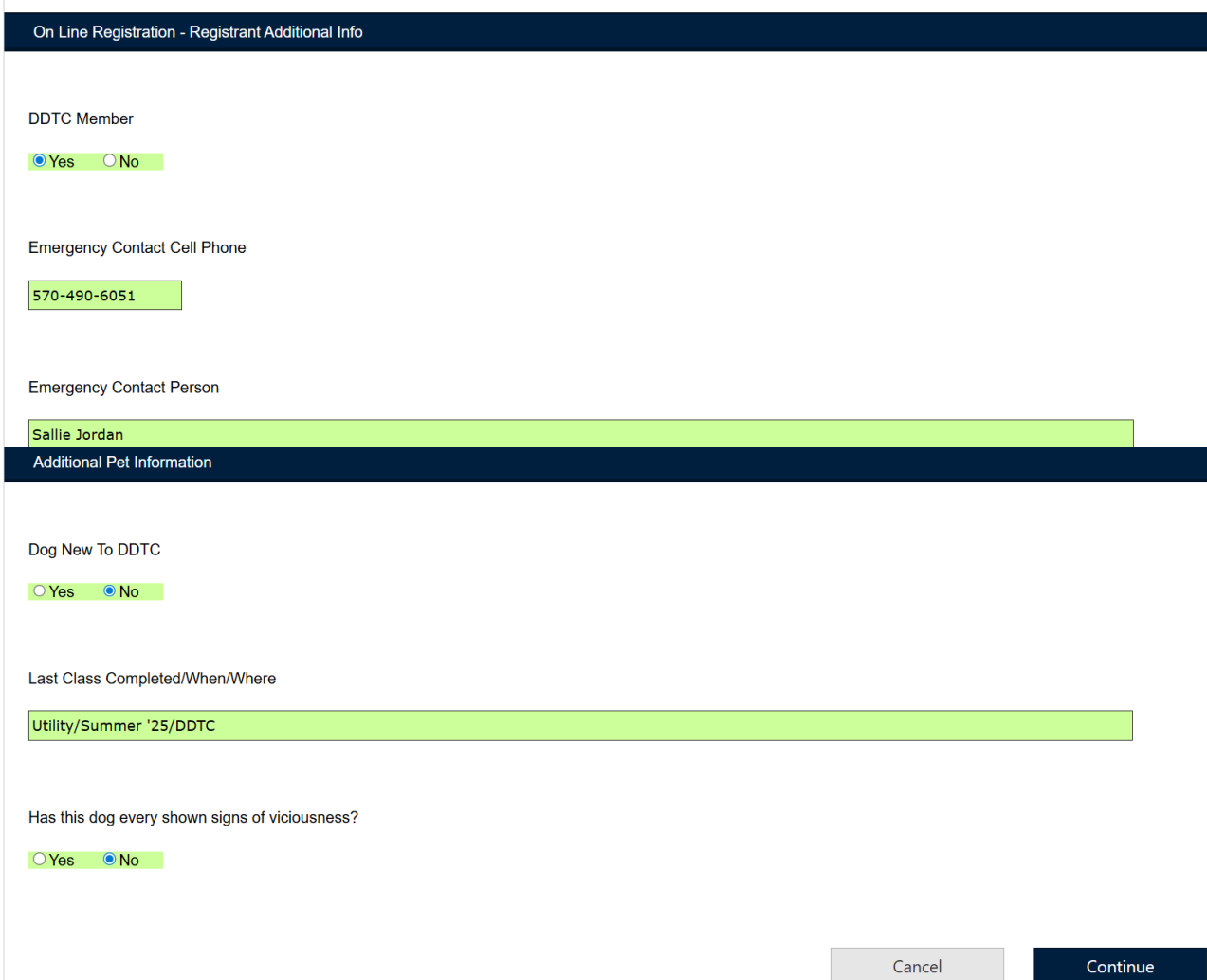


The screenshot shows the registration interface for 'DOG BIZ PRO'. At the top is the logo and navigation links for 'Classes' and 'Packages'. The main form area contains the following fields:

- 'You are registering for:' with a dropdown menu showing 'Foundation Agility Skills Level 1 - Saturday - 10/4/2025 @ 10:15 AM'. This dropdown is circled in red.
- 'Select your Dog:' with a dropdown menu showing 'Ridge'.
- 'Would you like to use your credit?' with radio buttons for 'Yes' (selected) and 'No'. A red arrow points to the 'Yes' button.
- 'Cancel' and 'Continue' buttons at the bottom right.

5. Once the information has been reviewed, click the black “Continue” button.

The “Registrant Additional Info” opens for review. *Be sure all information is correct! *



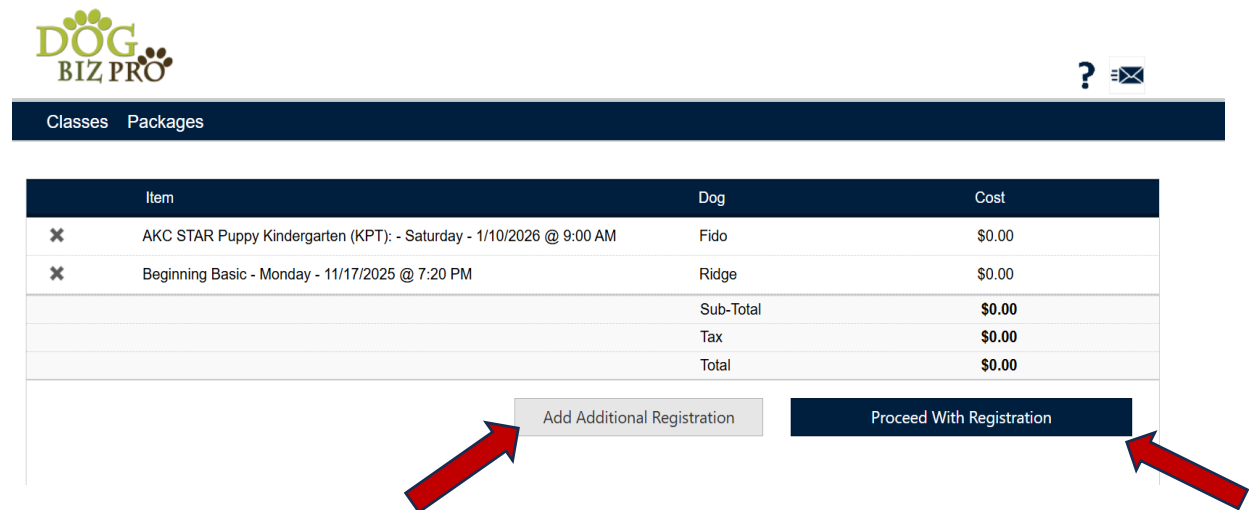
The screenshot shows the 'On Line Registration - Registrant Additional Info' form. It contains the following sections and fields:

- 'DDTC Member' with radio buttons for 'Yes' (selected) and 'No'.
- 'Emergency Contact Cell Phone' with a text field containing '570-490-6051'.
- 'Emergency Contact Person' with a text field containing 'Sallie Jordan'.
- 'Additional Pet Information' section header.
- 'Dog New To DDTC' with radio buttons for 'Yes' and 'No' (selected).
- 'Last Class Completed/When/Where' with a text field containing 'Utility/Summer '25/DDTC'.
- 'Has this dog every shown signs of viciousness?' with radio buttons for 'Yes' and 'No' (selected).
- 'Cancel' and 'Continue' buttons at the bottom right.

6. Once the information has been reviewed, click the black “Continue” button.

7a. *Be sure all information is correct. If you do not want to register for any more classes, click **“Proceed with Registration”**

7b. If you have addition classes to add for this dog or another dog, click the **“Add Additional Registration”** button. Then the process will begin again.

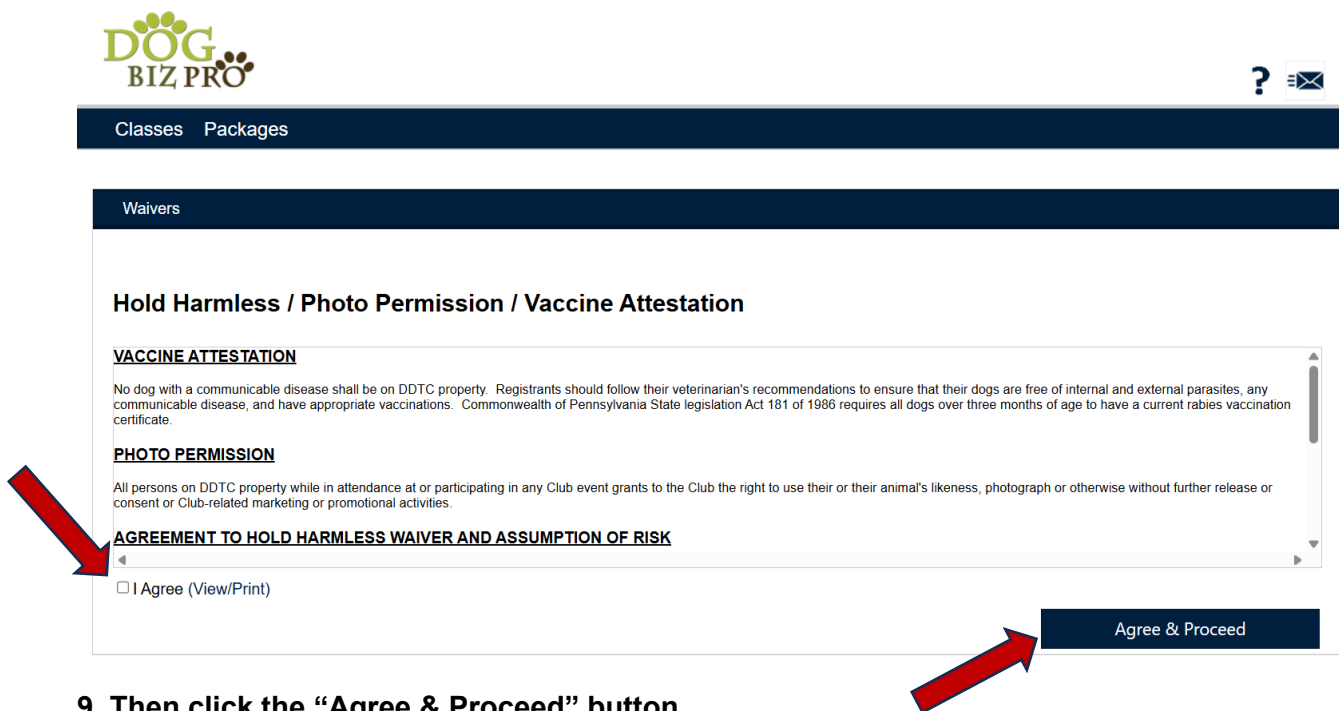


The screenshot shows the top of the registration page with the 'DOG BIZ PRO' logo and navigation links. Below is a table summarizing the registration items:

Item	Dog	Cost
✕ AKC STAR Puppy Kindergarten (KPT): - Saturday - 1/10/2026 @ 9:00 AM	Fido	\$0.00
✕ Beginning Basic - Monday - 11/17/2025 @ 7:20 PM	Ridge	\$0.00
Sub-Total		\$0.00
Tax		\$0.00
Total		\$0.00

Below the table are two buttons: 'Add Additional Registration' and 'Proceed With Registration'. Red arrows point to both buttons.

8. The Waivers will appear and you will need to check **“I Agree (View/Print)”**





The screenshot shows the 'Waivers' section of the registration page. It contains three sections: 'Hold Harmless / Photo Permission / Vaccine Attestation', 'VACCINE ATTESTATION', and 'PHOTO PERMISSION'. Below these is the 'AGREEMENT TO HOLD HARMLESS WAIVER AND ASSUMPTION OF RISK' section, which includes a checkbox labeled 'I Agree (View/Print)'. A red arrow points to this checkbox. To the right of the waivers is a button labeled 'Agree & Proceed', which is also pointed to by a red arrow.

9. Then click the **“Agree & Proceed”** button.

10. This is the final view of the class registration. If correct, click the black “Complete Registration” button.

[◀ Back to the Dauphin Dog Training Club website](#)[My Account](#) | [View Cart](#) | [Logout](#)



Classes Packages

Thank you! Your registration has been received. Payment must be made to complete registration. Please click the button below to pay for your registration.

Item	Dog	Cost
✕ Foundation Agility Skills Level 1 - Saturday - 10/4/2025 @ 10:15 AM	Ridge	\$0.00
	Sub-Total	\$0.00
	Tax	\$0.00
	Total	\$0.00

Promo Code



ClearApply

Complete Registration

To see that the class(s) is attached to My Account, click on the “Classes” tab and the class(s) will be displayed.

[←](#) [→](#) [↺](#) [dauphindog.dogbizpro.com/Public/Registration/Secure/Account.aspx?reg=y](#)

[◀ Back to the Dauphin Dog Training Club website](#)[My Account](#) | [View Cart](#) | [Logout](#)



Classes Packages

Thank you! Your registration has been received.

My Account

Invoices

Messages

Classes

My Credits

My Info

Dogs

[My Past Classes](#) | [My Current Classes](#) | [My Upcoming Classes](#)

Title	Starts	Location	Instructor
01 Foundation Agility Skills Level 1 - Ridge	10/4/2025 @ 10:15 AM	Ring 1-4	Su McKee

Dog Business Software powered by DogBizPro

For any questions, contact: Sallie Jordan
DDTC Registration Manager
Graydog2002@gmail.com
570-523-7468

sj11/25