

MUST READ FOR NEW MEMBERS

Information regarding DDTC activities – classes, seminars, trials, etc., -- can be found on our website, www.dauphindog.org, in our monthly newsletter -- The Barker, and via our Google Calendar. Links to the last two are on our website's home page.

Please stay informed by checking the website regularly. There is also a large wall calendar on display at the Club with class and event information. Forms can be found on this site and also at the Club. If you have any questions about an event, please contact the person in charge of the event as noted on the event's registration form.

Annual: A publication distributed electronically every January to commemorate awards/titles achieved by our members. It is also a tribute to our members who have lost their companions. Forms for the Annual can be found on our website ([link to forms page](#)) and also in The Barker, usually starting in the November edition.

Board Meetings: Held on the 1st Tuesday of the month at 6:30 pm at the Club and via Skype as needed. Members are welcome to attend. If you would like to address the Board with any suggestions/ideas, please contact the President so you can be put on the agenda for the meeting. All contact information for [Officers and Board members](#) is located on the website under **Contacts**.

General Membership Meeting: Held the 1st Tuesday of September. All members are encouraged to attend to make nominations from the floor for Board and Officer positions that are up for up for vote the following month of October.

Annual Meeting: Held the 1st Tuesday in October. All members are encouraged to attend to vote for nominees on the docket for open Board and Officer positions. At this meeting, the Board addresses the membership with an update on what has been accomplished during the year and what projects they hope to address in the future.

Annual Awards Banquet: Usually held at the beginning of December. We invite all members to the Club for a covered dish with the main entrées supplied by the Club. We celebrate our members' achievements, and hand out plaques and hangtags to members who have achieved titles.

Plaque and Hangtags: Handed out during our Awards Banquet. You must submit the form(s) by the deadline. You are allowed 1 plaque per dog. Forms are on the website, at the Club, and in The Barker. **The forms must be submitted before the deadline.**

Agility, FastCAT, Obedience, Rally Trials: Our club holds AKC trials throughout the year. These trials are open to everyone, and info is posted on our website under [Trials and Matches](#), in The Barker, at the Club, and the trial secretary's website. Info can also be found on the AKC website.

Classes: We have 4 sessions of classes throughout the year. Refer to the yearly [Class Schedule](#) for opening and closing dates. This can be found on the website and at the Club. Please check the current class schedule since classes do change from session to session. If you have any questions about a class, please contact the current Registrar of either Agility or Obedience. Classes open 1 week earlier for members.

Class Registration: A registration form must be filled out for each class and dog separately and sent to the appropriate Registrar – please check registration forms for this information. Check the dates to make sure you send your forms in on time – once registration is closed there are NO EXCEPTIONS! We do offer a grace period for members – please see the yearly Class Schedule for dates – there is a \$20.00 late fee payable in US funds only. At no time are you to hand over registration forms and payment to instructors. If you are a senior (60 years or older), please send proof of age with your registration.

Class Registration for Non-Members – Obedience / Rally Classes: Non-Member registration opens 1 week after member registration opens. Please refer to the yearly Class Schedule for opening and closing dates.

A registration form must be filled out for each class and dog separately and mailed to the appropriate Registrar – please check registration forms for this information. Check the date to make sure you send your forms in on time – once registration is closed, there are NO EXCEPTIONS! **All first-time students and dogs and first-time dogs must be evaluated before the start of class(es); only exception is for KPT/Puppy Class - failure to do so will result in being dropped from class(es).**

If you have adopted your dog from a shelter, you can receive a one-time \$10.00 credit toward your first class with the Club. You will need to submit a copy of your adoption papers with your registration form to receive the credit.

You will need to bring your dog's veterinary records on the first day of class. If you are a senior (60 years or older), you will need to submit proof of age to receive the senior discount. If you have any questions concerning classes and/or registration, please contact the registrar listed on the form.

Class Refund: If for some reason you are unable to finish the class session you are enrolled in, you may request a refund. Fill out the ***Class Refund Policy Form*** that can be found on the Club's website. Follow the directions and make sure to complete this form before the end of the session you are requesting a refund for. Failure to follow the procedure may result in no refund.

Mini-Sessions: Between the regular class sessions, we sometimes hold mini-sessions. CGC (Canine Good Citizen), TDI (Therapy Dog International), Conformation, Rally 3, etc. This information can be found on our website, at the Club and The Barker. Again, if you have any questions, please contact the person noted on the form.

Show n Gos / Run Thrus: We hold these usually every month for Obedience. Please refer to the website under ***Trials and Matches*** for dates and times. These are open to all to come and practice what they have learned in classes and to prepare for trials. They are a great venue to come out and observe and learn. The fees will be listed – please check to confirm, since this does change from month to month. We are always looking for volunteers to help – please contact the person in charge to sign- up! **Note: Obedience Run-Thrus are by PRE-ENTRY ONLY – go to: www.Dogmatchshows.com to preregister.**

Dauphin Rewards: You can earn these by volunteering at Dauphin events. Refer to our [Dauphin Rewards Policy](#) for the specifics. The Rewards will be embossed and have your name on it. These are non-transferable. Members with a Family Membership may use Rewards between family members. Please contact the person in charge of the event to volunteer. Or contact the club's [Volunteer Coordinator](#), who will guide you on events where volunteers are needed. We can't do what we do without our volunteers!

Special Events: We invite Instructors who are well known in their field to hold seminars / workshops for our members and the public in skills that we teach at the club. There are usually working and auditing positions available that are by registration only. This information can be found on our website, at the club, and The Barker.

Membership Renewal: Due by January 1st of each calendar year. Please make sure to fill out the Membership Renewal form and send it to the Corresponding Secretary (address on form) with the proper payment. If you let your membership lapse, you will need to re-apply for membership. If you are a senior (60 or older), please send proof of age with your renewal form. Renewal forms are on the website and at the club.

Open Training: You can apply for a FOB to access the club for training. You must submit an application with the correct payment. You will be notified once you are approved. You must adhere to the rules or forfeit your privileges and possibly your membership. If you know someone with a FOB, you can join them for training. There is a fee of \$10.00 or 3 Dauphin Rewards per hour for the non-FOB holder, which must be recorded in the Open Training book located next to the phone by the kitchen. **It is the responsibility of the FOB holder to record and collect payment.** Remember to check the website and calendar at the club for classes and events. There is NO opening training during class times and scheduled events. You must be a member to apply for a FOB, does not include Probationary Members. **Open Training is only open to members.**

Bad Weather Info. If classes are cancelled because of bad weather, your instructor will contact you. You can also check our website for additional information.

We are constantly improving and adding more classes and venues. To stay informed, please refer to the Club's website and The Barker for all information.